



Position Vacancy Announcement No. 2007/13  
U.S. Consulate Nogales

OPEN TO: ALL INTERESTED CANDIDATES

POSITION: A56-101 FSN Investigator, FSN-9, FP-8

OPENING DATE: March 27, 2008

CLOSING DATE: April 14, 2008

WORK HOURS: Full Time; 40 hours/week

SALARY: \*Not-Ordinarily Resident: Starting Salary and Position Grade FP-8 to be confirmed by Washington.

\*Ordinarily Resident: \$328,638.96 pesos per year (Starting salary)  
(Position Grade: FSN-9)

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST OBTAIN THE REQUIRED WORK PERMIT AND/OR MUST HAVE THE APPROPRIATE RESIDENCY PERMIT TO BE ELIGIBLE FOR CONSIDERATION.

The Consulate of The United States in Nogales is seeking an individual for the position of FSN Investigator in the Administrative Section.

#### BASIC FUNCTION OF POSITION

The employee provides investigative assistance and liaison with local and federal law enforcement and security services in the Consular district. Manages the local guard program. Responsible for dignitary protection and security/crime investigations required in the Consulate district. Reports directly to the Regional Security Officer (RSO).

#### REQUIRED QUALIFICATIONS

NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.

- Completion of High School.
- Good working knowledge of security techniques.
- Two years of related experience with increasing degree of managerial oversight.
- Level III (fluent) English and Level IV Spanish (speak/read/write) required.
- Familiarity with basic investigative techniques and knowledge of police organizations.
- Knowledge of criminal trends in Nogales and the consular area.

#### SELECTION PROCESS

When equally qualified, US Citizen Eligible Family Members (AEFMs) and U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

## ADDITIONAL SELECTION CRITERIA

- Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- **Current employees serving on probation are not eligible to apply.**
- Currently employed US Citizen EFM's who hold a FMA appointment are ineligible to apply for advertised positions within the first 90 calendar days of their employment.
- Currently employed NORs hired under a Personal Services Agreement (PSA) are ineligible to apply for advertised positions within the first 90 calendar days of their employment, unless currently hired into a position with a When Actually Employed (WAE) work schedule.
- **All Locally Employed Staff (LES) who have less than one year working in a position are not eligible to apply**

## TO APPLY

Interested applicants for this position must submit the following or the application will NOT be considered:

- Application for U.S. Federal Employment (SF-171 or OF-612); or
- A current resume or curriculum vitae that provides the same information as an OF-612; plus
- Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application.
- Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirements of the position as listed above.

## SUBMIT APPLICATION TO

US Consulate Nogales

Attention: Gloria Galindo Admin. Section

Calle San Jose S/N

Fracc. Los Alamos

Nogales, Sonora 84065

TEL. (631) 311-8150 FAX: (631) 311-8151

Please check the U.S. Embassy web site for future vacancy announcements: [www.usembassy-mexico.gov](http://www.usembassy-mexico.gov)

## DEFINITIONS

1. AEFM: A type of EFM eligible for direct hire employment on either a Family Member Appointment (FMA) or Temporary Appointment (TEMP) provided she/he meets all of the following criteria:

- US Citizen;
- Spouse or dependent who is at least age 18;
- Listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed at a US Foreign Service post or establishment abroad with a USG agency that is under COM authority;
- Is resident at the sponsoring employee's or uniform service member's post of assignment abroad, approved safe haven abroad, or alternate safe haven abroad; and
- Does not receive a USG annuity of pension based on a career in the US Civil, Foreign, or uniform services.

2. EFM: Family Members at least age 18 listed on the travel orders of a Foreign or Civil Service or uniformed service member permanently assigned to or stationed to a US Foreign Service post or establishment abroad with a USG agency that is under COM authority who do not meet the definition of AEFM above.

3. Member of a Household: A MOH is a person who: 1) Has accompanied, but is not on the travel orders of a U.S. citizen Foreign or Civil service employee or uniform service member permanently assigned to or stationed at a U.S. Foreign service post or establishment abroad; 2) Has been declared by the sponsoring employee to the Chief of Mission as part of his/her household; and 3) Resides at post with the sponsoring employee.

4. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permits for employment in country.

5. Not-Ordinarily Resident (NOR): Typically NORs are US Citizen EFMs and EFMs of FS, GS, and uniform service members who are eligible for employment under an American USG pay plan, on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: April 14, 2008

The US Mission in Mexico provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The Department of State also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.

The EEO complaint procedure is not available to individuals who believe they have been denied equal opportunity based upon marital status or political affiliation. Individuals with such complaints should avail themselves of the appropriate grievance procedures, remedies for prohibited personnel practices, and/or courts for relief.

John W. Dinkelman

Principal Officer

Consulate of the United States of America in Nogales

Drafter: GGalindo

Cleared: IHerrero

CVillanueva

MGarza

CCatala